

16-01-2017 MECBC Committee Meeting

Murray Edwards College, The Bar

Present: Taine Ranaghan (TR), Heather Dudley (HD), Chloe Legard (CL), Felicity Parker (FP), Zoe Ye (ZY), Lisa Kre (LK), Joey Skinner (JS)

Apologies sent by: Emily Busvine (EB)

Meeting commences at 8pm.

1. Lent crews/crew selection

TR: Crews will be W1, W2, W3 with three extra rowers likely. W3 will be on some sort of rotation to include the additional rowers in training. This will be very useful when subs are required for Bumps.

Mark Jacobs will coach W1. Paivi and Sarah will split the coaching of W2 (2 outings each/week).

W3 currently doesn't have a coach allocated. **TR** will approach Rob Watson, and **NB** has volunteered to contribute if she is unable to row.

Crew selection will take place on Sunday 22nd January.

2. Races this term

TR: CCRC Winter Head-to-head race is on 28th January. Mark would like W1 to enter. Sarah would also like W2 to enter. This is why crew selection must happen by 22nd.

Other races for the term:

- 18th February: Pembroke regatta W1, W2 (maybe W3).
- 24th February: Lent Bumps Getting-On Race
- 28th February: Start of Bumps
- 11th March: WeHorr (W1 only)

3. Coaches

Covered in Section 1 above. W3 coach has not been allocated but there are enough people available that this shouldn't be a problem.

4. Land Training/2km tests

2km tests will need to be done before crew selection. Evening of Saturday 21st January.

HD: Suggests it would be good to have a pizza party 2km event again.

HD: Land training: 2x per week. Fitness pre-brunch on Saturday.

TR: W1 and W2 will have two ergs per week. W3 will have 1. Morning ergs are a potential option.

HD: would like to implement full crew ergs this term.

TR: Mark has suggested having 2km erg tests every two weeks to assess progress. The crews with the most significant reduction in time will be recognised for their achievement.

HD: the erg focus this term will be shorter and faster sessions in preparation for Bumps.

5. Fundraising – 24 hour erg

NB: Would like to organise for this term, but the busy race schedule makes this difficult.

TR: Suggests publicising during Lent term to be held within the first week of Easter.

Cox box, headset and Stroke Coach are the aims for fundraising. Target should be £750.

NB: Will get permission from college and organise FB event when date is set.

6. Finances (Zoe)

In response to the question 'should subs increase?' raised in the last meeting:

Robert Gardiner has suggested that subs should at least cover race fees. Zoe has calculated that £129 were lost on race entries last term. Will write off the deficit from the previous term.

The races this term are not covered by the standard subs fees. W1 and W2 do the same amount of training and enter nearly all the same races apart from WEHORR. This justifies an increase in W2 subs to match W1 subs for this term only.

ZY: concludes that raising subs to £25 for W2 will cover races going forward.

HD: suggests that if W2 do less training in the future we should think about using tiered subs again for each crew, and raise subs universally to cover the gap.

Conclusion: Will need to reassess sub increase next term based on training frequency of W2.

ZY: There are still problems with people not paying for stash, dinner tickets and subs.

Social secretaries need to chase people for payments before the dinner. This will help prevent people forgetting that they RSVP'd.

TR: will talk to Barley Collier and Joey Skinner about collecting payments for dinners.

Stash payments need to be chased still. **KW** will do this.

7. New Committee

TR: committee need to advertise their positions this term to newer members of the club.

NB: two weeks or so before election the current members should write a short paragraph about what their role involves.

KW: need to check in advance of elections that all roles have potential candidates to fill them.

8. Winston

The novice eight Winston is currently out of use and stored on a King's trailer outside the combined boat house.

TR: has tried to sell Winston over the holidays by advertising online. It appears that the Club are unlikely to make any money from the boat. Kings have said it needs to go as soon as possible. Churchill will take it for free. The only alternative is to pay someone to scrap it. Have had 20+ years of use and this justifies giving it away.

Conclusion: will give Winston to Churchill.

9. Results of safety audit

FP: has done safety audit for British Rowing.

TR received acknowledgement email instead of Felicity.

Points that FP was unsure about need to be addressed are below:

For inclusion in the Club Induction Document:

- Club Safety Plan/Emergency Action Plan
 - Outlines the procedures to be undertaken in the event of an emergency, on land or in the water.
 - Currently we don't have either a CSP or an EAP in written form.
- Club induction
 - **FP:** There should be a document sent out including Club Safety Plan etc.
 - Most of the necessary content was covered in a talk given to the novices by **FP** at the start of term. This needs to be written up and should be published on the website

Other points:

- Risk controls
 - First Aiders
 - **FP:** Should have a record of those who are qualified first aiders. Should encourage them to keep up their qualification.
 - **FP:** First aid kit has been replenished.
 - Service record of lifejackets/buoyancy aids
 - training for throw lines
 - Shouldn't need one for senior boats as a bank party is not a requirement.
 - Non-swimmers
 - **FP:** all of those who identified as a non-swimmer have been written to. No-one who is recognised as a non-swimmer is currently rowing. Anyone who does needs to wear a life jacket in outings.
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10. AOB

a. **HD:** suggests an explanation of sub fees could be included in the brochure.

FP: has explained both kinds in the email sent to the novices at the start of term and which will form the basis of the club induction.

b. **JS:** Swap with Downing arranged.

c. **JS:** brochure with crew lists, photos, quotes etc. would be a nice memento for crews at Lent Bumps Dinner.

d. **KW:** will investigate combined screen printing and lettering for crew shirts this term.