**Murray Edwards College Boat Club – Committee Meeting**

**Michaelmas 2019 – Thursday 17th October, 7pm, The Bar**

**Minutes**

**Present:** Evie, Alice, Izzy, Maria, Phoebe, Helena, Aasta

**Apologies:** Lun, Lucy, Thaneesha, Ying

* **Senior training** 
  + Senior crews to enter Winter Head and Fairbairns this term
  + Will keep the threshold for land training at 80% for gym membership to be reimbursed. May reassess in future
  + As most members have gym membership, will try out doing land training in gym instead of squash courts
* **Novices** 
  + Will create a log of novice coaches to track progress and aid continuity
  + Will encourage current rowers to try coxing so novice coxes can train before races this term. Maria to discuss with Lun.
  + In the event of a yellow flag or incomplete crew, novices will erg. Maria will create a document with land training exercises
* **Empty committee positions** 
  + Izzy and Maria to take on Vice Captain’s role of organising land training
  + Will ask members of the club if they would like to fill roles of fundraising officer / additional LBC / Alumni officer. Advertise on club Facebook page.
* **Welfare officer** 
  + New British Rowing requirement
  + Will add to constitution at Lent term AGM
  + Maria will clarify the role of welfare officer to add to constitution
  + Any thoughts on welfare officer role to be submitted to the committee
* **Neptunes** 
  + Publicity officer Lucy to complete
* **Neptunes dinner** 
  + No dinner will be held this year
  + Instead focus on encouraging alumni to attend other events eg. Fairbairns, BCD
* **Socials – Fairbairns dinner, Lent Bumps dinner, whole club social** 
  + Social secretaries to organise whole club social, will decide venue
  + Social secretaries to book room for Fairbairns dinner with college. Invites to be sent to alumni & members as soon as room is booked. Pre-drinks to be organised
  + Lent Bumps dinner – Social secretaries to discuss booking the dome with College.
* **Stash and kit order** 
  + Crew shirts to be ordered for before end of term
  + Godfreys order in time for Fairbairns
  + Investigate pricing of plain sports shirts with boat club crest
* **Committee stash** 
  + Jumpers would be popular with boat club crest, names and/or roles. Will negotiate with Talking Ts
* **Updating handover documents** 
  + Alice to archive old handover documents into a folder
  + Committee members to update handover documents for their role
* **Social media and management of Twitter account** 
  + Committee may have access to social media accounts, will discuss with publicity officer
  + Maria and Izzy to discuss twitter with Lucy. Alice happy to assist as computing officer.
* **Safety – BR safety audit, novice safety briefing** 
  + To be completed by Phoebe. Details confirmed by Maria.
* **Finance – Senior treasurer as signatory** 
  + Alice will collect details of the email account for the senior treasurer
  + Maria will contact the senior treasurer to add signatory to account
* **Trestles** 
  + Maria will check delivery details with Clive and will order.
* **AOB**